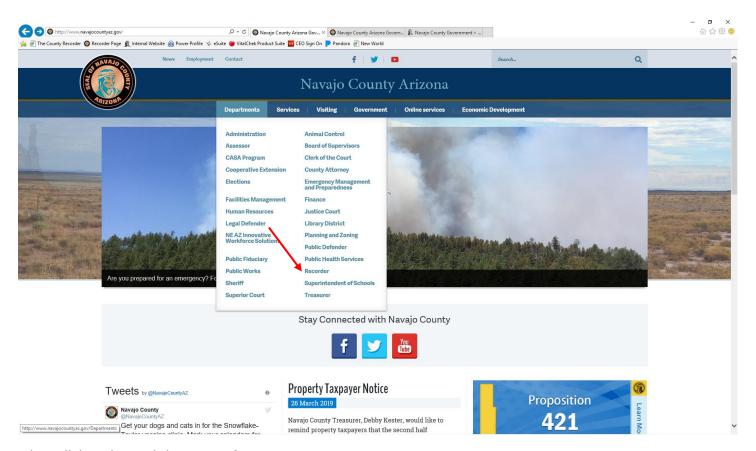
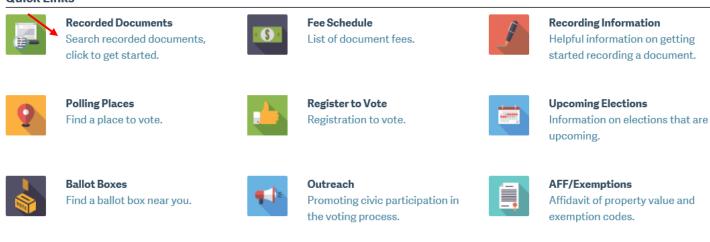


First you will go to our website (Navajo County Website). Hover over Departments.

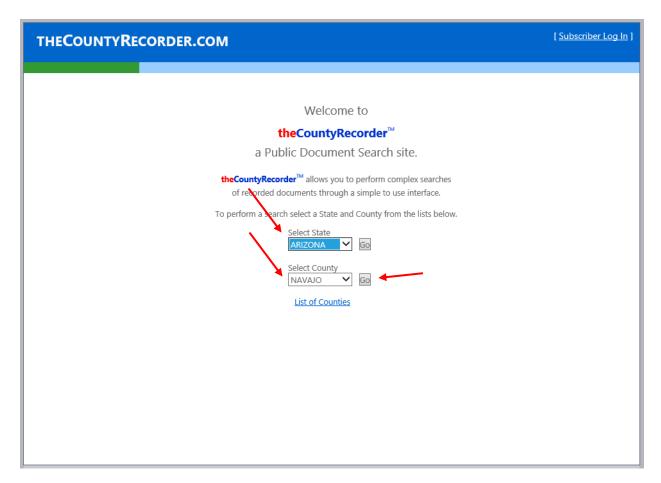


A list will drop down, click on Recorder.

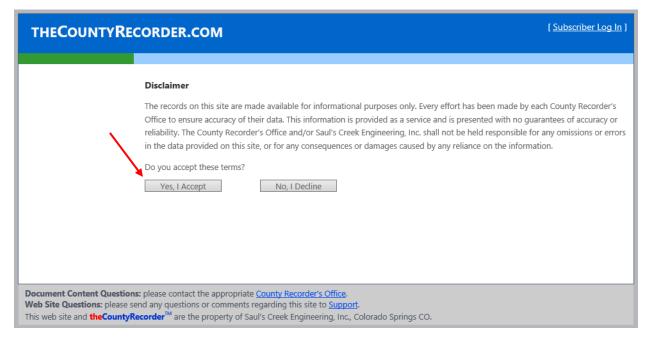
## **Quick Links**



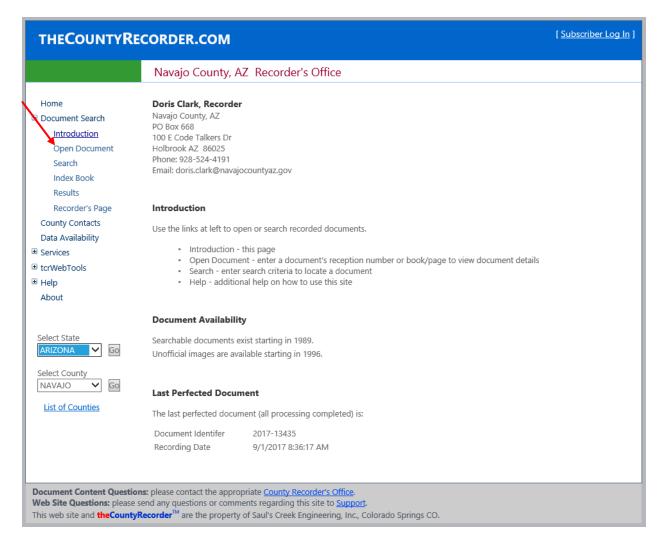
Click on Search Recorded Documents.



Select Arizona for the State, and Navajo for the County. Click Go.

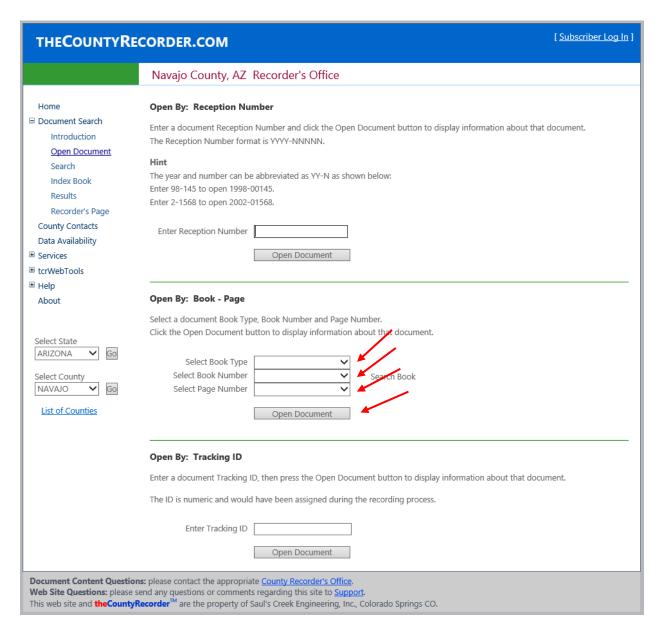


## Select Yes, I Accept.

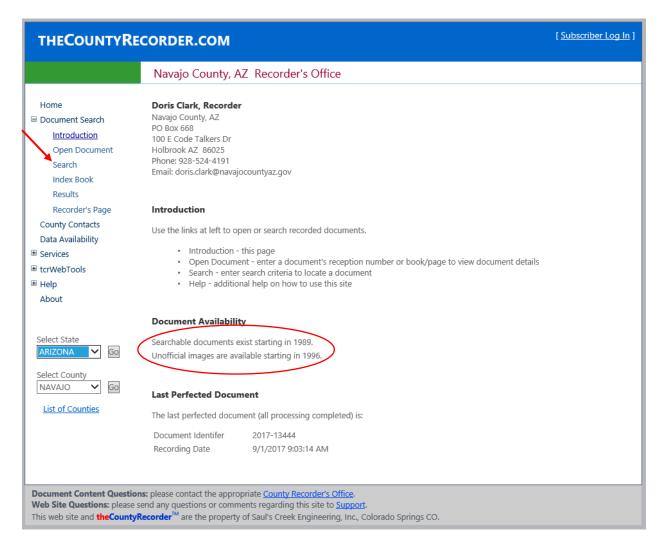


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Home  □ Document Search  Introduction  Open Document  Search  Index Book  Results  Recorder's Page  County Contacts  Data Availability  □ Services  □ tcrtWebTools  □ Help  About  Select State  ARIZONA	Open By: Reception Number  Enter a document Reception Number and click the Open Document button to display information about that document. The Reception Number format is YYYY-NNNNN.  Hint The year and number can be abbreviated as YY-N as shown below: Enter 98-145 to open 1998-00145. Enter 2-1568 to open 2002-01568.  Enter Reception Number  Open Document  Open Document  Open By: Book - Page  Select a document Book Type, Book Number and Page Number. Click the Open Document button to display information about that document.  Select Book Type Select Book Number Select Page Number  Open Document  Open Document
	Open By: Tracking ID  Enter a document Tracking ID, then press the Open Document button to display information about that document.  The ID is numeric and would have been assigned during the recording process.  Enter Tracking ID  Open Document
Web Site Questions: please s	ns: please contact the appropriate <u>County Recorder's Office</u> , end any questions or comments regarding this site to <u>Support</u> . Recorder <sup>TM</sup> are the property of Saul's Creek Engineering, Inc., Colorado Springs CO.

Where it says **Enter Reception Number** you will enter the Recording/Reception Number. Click on **Open Document**.



The Book Type will show you the Docket/Plat/Survey. Then you will Select your Book Number and Page Number. Click **Open Document**.

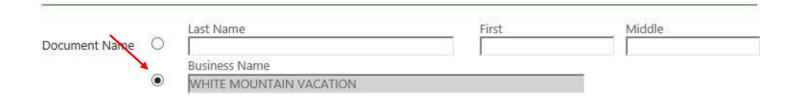


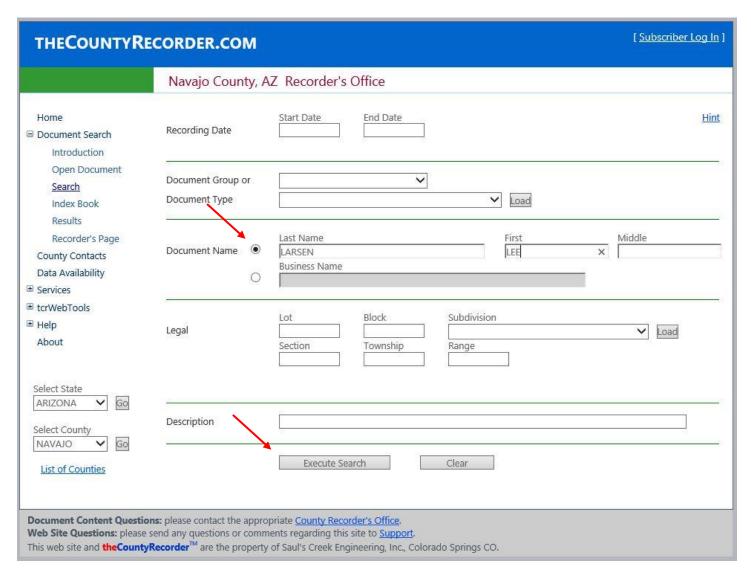
If you just know the name of the person or the business name or a legal description, click on Search.

Note: Documents recorded prior to April 1995 will not have images available.

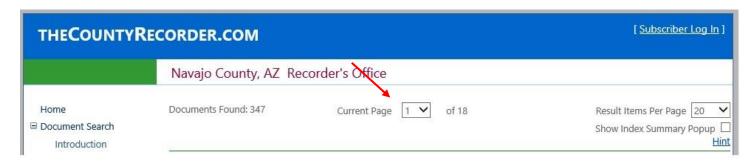
	Navajo County,	AZ Recorder's Office		
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Open Document Search Index Book Results	Document Group or Document Type	~	✓ Load	
Recorder's Page County Contacts Data Availability  Services	Document Name	Last Name WHITE MOUNTAIN VACATION Business Name	First	Middle
⊞ tcrWebTools ⊞ Help About	Legal	Lot Block Section Township	Subdivision Range	<b>∨</b> Load
Select State  ARIZONA	Description			
List of Counties		Execute Search	Clear	

Only one field can be searched at a time. For a business, you can either enter the complete name in the Last Name field or you can select Business Name, and enter the name of the business in the field provided (Please see image below). (Note: Do not include – LLC, PLLC, INC, etc. in your search.) Then select Execute Search.

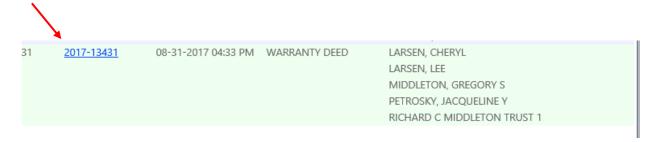




If you are looking for a person, enter the person's last name in the **Last Name** field, and their first name in the **First Name** field. Then select **Execute Search**.



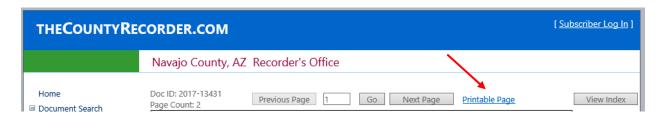
You will see a box that says, **Current Page .... (1) of (18)** The first page will be the oldest documents. The last page will be the most recent documents.



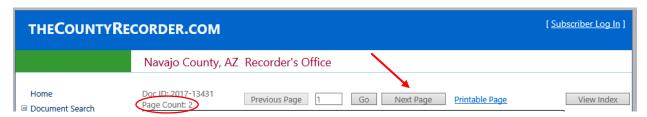
Once you know the document that you would like to view. Click on the <u>Blue Underlined Number</u>. The number that shows is the Reception Number.



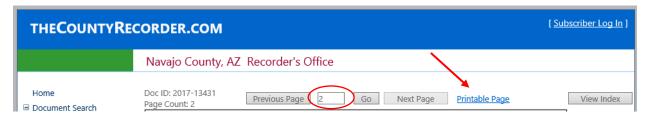
When you click on the number, it will bring you to this page. This page identifies the Document Identifier/Book and Page number, when it was recorded, what type of document it is, and the page count. It also tells you the Grantor/Grantee further down the page. If you would like to view the document, click on **View Image**.



On this page, you will see the document. If you would like to print this page, click on **Printable Page**.



If the document is more than 1 page, you will need to click on **Next Page** and then click on **Printable Page** again. Do this for all pages you are wanting to print. (See image below.)



Notice the box in the middle of the page, it says 2. You will know what page you are on by this box.



If you want to go back and look at more pages, to the left you will see **Results**. Click on this and it will take you back to the list you previously searched. If you need to search for a different set of criteria, you can click on **Open Document**, or **Search**.